

## CURRICULUM VITAE

### Personal Details

**Name:** ZB

**Nationality:** Slovak, EU passport holder with Swiss work permit B

**Date of birth:** 9<sup>th</sup> October 1975 (43)

**Marital Status:** single

**Drivers licence:** Swiss driving license

**Languages:** Fluent English/Working knowledge – German/Basic Russian

**Current location:** Slovakia, availability for an interview anytime



### Profile

Zoltan is a flexible and willing gentleman, he has a kind and flexible nature and has many skills as a butler/chauffeur/handyman/gardener in the private households working internationally. He has excellent communication skills, great attention to details and an ability to work under pressure. He appears to have an excellent work ethic and affable character well supported by his references. He is highly personable, loyal and prides himself in his work. Confidentiality is key to his work.

Vlas and Zoltan have been working together successfully for eight years and they have no intentions of having children. Now they like to offer their extensive experience to a discerning household in the Switzerland, Germany or Austria.

### Key Skills

\*Running of a substantial private residence \* Computer and technical mind Audio-Video system, Set up Apple iTV and iTunes, update softwares, PC and Mac\* Alarm and fire systems\* Knowledge of social etiquette and formal service\* Handyman(DIY) joinery, plumbing, heating and electrical experience \*Gardener formal English garden\* Maintenance of swimming pool\* Chauffeur

### Work experience

August 15 – July 2018: Domestic couple (Butler and Cook), live in/ full time  
Gstaad, Switzerland

As a couple working for the semiformal family

- Running of the chalet, cooperation with 6 members of staff
- Organizing dinner parties up to 30 guests
- Driving iduties
- Cleaning and maintenance of cars ready for the day
- Shopping, keeping track of expenses
- IT servis
- Travelling to – London, Paris, New York (when required)
- Dog walking, feeding and veterinarian control

Jan. 13 – May 2014: Domestic couple (Butler and Cook/ Housekeeper), live in/ full time  
Ruschlikon, by Zurich, Switzerland

As a couple working for the semiformal family

- Semiformal running of the household
- Organizing and delivering formal/ informal dinners, parties
- Cleaning and maintenance of the cars ready for the day
- Driving duties

Oct. 09 – Dec. 2012: Technical specialist (full-time)

Lucenec, Slovakia

- Assists customers by diagnosing problems and providing resolutions for technical and service issues
- Perform investigation and analysis to solve problems

Nov.08 - August 2009: Domestic couple (Butler/ Chauffeur and Housekeeper/Lady's maid)  
live-in/full time

Gstaad, Switzerland

As a couple working for the family with two dogs

- A formal running of the chalet (4 floors, 800 m<sup>2</sup>)
- Serving breakfast, lunch, tea and dinner( for up to 15 people)
- Driving included airport runs
- Liaising with 5 staff on the smooth running of the chalet
- Cleaning and maintenance of cars ready for the day
- Dog walking, feeding and veterinarian control

March 07 – Oct. 2008: Domestic couple (Driver/Gardener/Handyman and Housekeeper)  
live-in/full time

Manor house, Oxfordshire, United Kingdom

As a couple working for the family with three dogs

- General care of the Manor (3 floors, 1300 m<sup>2</sup>)
- Organize household inventory and budget
- Household shopping
- Maintain of designer formal garden, mowing ornamental lawns
- Cleaning and maintenance of outside swimming pool
- Cleaning and maintenance of cars ready for the day
- Pet care
- Driving

May 04 – Feb. 2007: Head Conference and banqueting assistant, live-in/full time  
Worcestershire, United Kingdom

- Conference and banqueting rooms set up and lay up for delegates and guest up to 400 guests
- Meet and greet delegates

## Education

Sept. 1990 – June 1994: High school of building industry, specialization geodesy, Slovakia

## Additional Information

Computer literate Mac OS, MS office

First Aid

Health and safety

Knowledge of smart homes

## CURRICULUM VITAE

### Personal Details

**Name:** VR

**Nationality:** Slovak, EU passport holder with Swiss work permit B

**Date of birth:** 2<sup>nd</sup> October 1975 (43)

**Marital Status:** single

**Drivers licence:** Swiss driving license

**Languages:** Fluent English/ Working knowledge – German/Basic Russian

**Current location** Slovakia, availability for an interview anytime



### Profile

Vlas is experienced and a meticulous hands on cook/housekeeper and has many skills in private households working internationally.

She is a good cook really enjoying cooking, tries new recipes and the planning of innovative menus for up to 12 people. She feels that her main strengths are great attention to details and the fact she is very organised. She has experience in the care of fine fabrics and Antique furniture and she is happy to handle family laundry.

Vlas and Zoltan have been working together successfully for eight years and they have no intentions of having children. Now they like to offer their extensive experience to a discerning household in the Switzerland, Germany or Austria.

### Key Skills

\*Details oriented \*Passionate cook \*Care for the wardrobes \*Care of fine chine and silver \*Table setting and serving \*Driver \*Computer mind

### Work experience

August 15 – July 2018: Domestic couple (Butler and Cook), live in/ full time  
Gstaad, Switzerland

As a couple working for the semiformal family

- Running of the chalet, cooperation with 6 members of staff
- Cooking breakfast, lunch, tea and dinner (for up to 15 people)
- Providing special diet requirements
- Keeping the kitchens clean and tidy to high hygienic standards
- Storing foods
- Travelling to – London, Paris, New York (when required)
- Dog walking, feeding and veterinarian control

January 13 – May 2014t: Domestic couple (Butler and Cook/ Housekeeper), live in/ full time  
Ruschlikon by Zurich, Switzerland

As a couple working for the semiformal family

- Cooking lunches and dinners for the family and dinner parties and business lunches up to 18 guests
- Daily housekeeping of the house to a high standard, ensuring it is clean and tidy at all time

- Wardrobe care, cleaning silk fabric, wool, cashmere care and ironing
- Driving included airport runs

Oct. 09 – Dec. 2012: Personal assistant (full-time)

Lucenec, Slovakia

- Meeting and greeting visitors at all levels of seniority
- Organizing and maintaining diaries and make appointments

Nov.08 - August 2009: Domestic couple (Butler/ Chauffeur and Housekeeper/Lady's maid) live-in/full time

Gstaad, Switzerland

As a couple working for the family with two dogs

- A formal running of the chalet (4 floors, 800 m<sup>2</sup>)
- Serving breakfast, lunch, tea and dinner (for up to 15 people)
- Cooking lunch and dinner, covering chef days off
- Daily housekeeping of the chalet, hand washing of delicates
- Wardrobe organization, preparation and packing of clothes
- Arrangement of flowers throughout the chalet
- Driving included airport runs
- Liaising with 5 staff on the smooth running of the chalet
- Dog walking, feeding and veterinarian control

March 07 – Oct. 2008: Domestic couple (Driver/Gardener/Handyman and Housekeeper) live-in/full time

Manor house, Oxfordshire, United Kingdom

As a couple working for the family with three dogs

- General care of the Manor (3 floors, 1300 m<sup>2</sup>)
- Organize household inventory and budget
- Undertake all the daily household duties
- Laundry, ironing, care of fine furnishings
- Household shopping
- Occasional cooking
- Arrangement of flowers throughout the house
- Pet care
- Driving

May 04 – February 2007: Conference and banqueting assistant, live-in/full time

Worcestershire, United Kingdom

- Conference and banqueting rooms set up and lay up for delegates and guest up to 400 guests
- Meet and greet delegates

## Education

Sept. 1994 – June 1998: University Matej Bell Slovakia – biology/geography

## Additional Information

Computer literate Mac OS, MS office

First Aid

Health and safety

Knowledge of smart homes